

The Children's Museum of Houston

BIRTHDAY PARTY AGREEMENT

Thanks for choosing the Children's Museum of Houston for your child's birthday party! We look forward to making your party special!

Please complete and return this agreement along with the **\$50.00 non refundable deposit**. Your reservation is not confirmed until payment is received and the Birthday Party Coordinator signs and dates the BIRTHDAY PARTY AGREEMENT. The remaining balance is due 10 days prior to the party date. The Museum reserves the right to cancel the reservation if the remaining balance is not received 10 days before the party. Please notify the Museum immediately of any change in plans or of a cancellation. If the birthday party is canceled within 10 days of the reservation date, the total fee of \$300.00 (*Simply Wonderful*) or \$450.00 (*"Anything I Want to Be"*) is not refundable.

DATE OF YOUR PARTY: _____

TIME OF YOUR PARTY: _____

STATEMENT OF CHARGES:

\$.00 **SIMPLY WONDERFUL** Birthday Party @ \$300.00 (20 children admitted & minimum of 4 adult chaperones)
\$.00 **"ANYTHING I WANT TO BE"** Birthday Party @ \$450.00 (20 children admitted & minimum of 4 adult chaperones)
\$.00 Less deposit paid
\$.00 _____ Craft Activities @ \$8.00 each (Craft Activity Name: _____)
\$.00 _____ additional balloons / helium use @ \$.50 each
\$.00 _____ additional invitations @ \$.50 each
\$.00 **Remaining balance due:** _____ (10 days before date of your party)

\$.00 _____ additional children @ \$8.00 each (maximum is 25 children total)
\$.00 Due on arrival at party

NAME OF MEMBER/ PARENT: _____ PHONE: _____ EMAIL: _____
ADDRESS: _____ CITY: _____ ZIP: _____
CHILD'S NAME: _____ AGE (on day of party): _____ SEX: M / F T-SHIRT: XS (2-4) S (6-8) M (10-12) L (14-16)

I authorize the Children's Museum of Houston to charge the following:

Type of Card: MC / VISA / AMEX / DISC Amount to charge: \$ _____
CC# _____ Expiration Date: _____
Name on Card: _____ Authorized Signature: _____

TERMS OF AGREEMENT: I understand the \$50 deposit is not refundable. The balance due for the party should be received by the Museum at least 10 days prior to the party date. I understand a fee of \$8.00 will be charged for each additional child attending the party over the 20 children covered by the birthday party package. (If you are unsure whether more than 20 children will be attending, the additional charge may be paid the day of the party, after all of the guests have arrived and have been counted by Museum staff.)

Exhibits Note: *PowerPlay* exhibit is for children ages 5 and up with closed toed shoes, and *Tot*Spot* is for 35 months and younger.

SIGNATURE OF MEMBER/PARTY HOST DATE: _____

SONIA STELLY, BIRTHDAY PARTY COORDINATOR DATE: _____

RETURN TO: Sonia Stelly; 1500 Binz, Houston, TX 77004 | EMAIL sstelly@cmhouston.org | FAX: 713-528-0563